

**Committee:** COMMUNITY & HOUSING COMMITTEE

**Agenda Item**

**Date:** 17 March 2010

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**Title:** TENANT FORUM MINUTES

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Item for information

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## Summary

1. This report provides the Committee with the Minutes of the previous meeting of the Tenant Forum, which covers the district. There are no specific financial or risk assessments relating to this report.

## Recommendations

2. That the Committee note the draft minutes of the Tenant Forum of 1 February 2010 (see Appendix I)

## Background Papers

3. None

## Impact

- 4.

Communication/Consultation	Tenant Forum promotes consultation relating to a wide variety of issues that affect tenants and the wider community.
Community Safety	N/A
Equalities	Tenant Participation must be applied without discrimination of any kind.
Finance	The Tenant Forum is operated via existing Tenant Participation budget
Health and Safety	N/A
Human Rights/Legal Implications	Fulfils the Council's statutory duty.
Sustainability	N/A
Ward-specific impacts	Covers the whole Uttlesford District
Workforce/Workplace	Statutory part of the housing management function

## Situation

5. This report has been presented to members following the request made by the former Health & Housing Committee in March 2005.

## Risk Analysis

6.

Risk	Likelihood	Impact	Mitigating actions
Tenant Forum does not have a sufficiently high profile in helping shape/plan future Improvements to the services provided to tenants	1	3	Ensure Tenant Participation is promoted by the Housing service, to ensure full take up of all positions on the forum.

1 = Little or no risk or impact

2 = Some risk or impact – action may be necessary.

3 = Significant risk or impact – action required

4 = Near certainty of risk occurring, catastrophic effect or failure of project.